

## RESORT VILLAGE OF MELVILLE BEACH

### BYLAW NO. 01 - 2023

#### A BYLAW OF THE RESORT VILLAGE OF MELVILLE BEACH IN THE PROVINCE OF SASKATCHEWAN TO ESTABLISH A LICENCE FEE FOR RECREATIONAL VEHICLES/SEASONAL TRAILERS ON VACANT LOTS.

The Council of the Resort Village of Melville Beach (RVMB) in the Province of Saskatchewan enacts as follows:

#### 1. Title:

This Bylaw may be cited as the RECREATIONAL VEHICLE ON VACANT LOT Bylaw.

#### 2. Purpose:

- a) To provide provisions for Council to allow the RVMB to recuperate revenues that would otherwise be made if the lots were developed for a single detached dwelling.
- b) This bylaw is limited to the 2023 and 2024 seasons as Council continues to promote permanent residential development on all vacant lots.

#### 3. Definitions in this Bylaw:

- a) **Administrator** means the administrator of RVMB.
- b) **Council** shall mean the council of RVMB.
- c) **Designated Officer** shall mean the person(s) designated by the Council
- d) **Recreational Vehicle** shall mean any vehicle designated, constructed or reconstructed to be used for personal pleasure or travels in such a manner as will permit occupancy as a dwelling or sleeping place for one or more persons, and constructed in such a way as to enable it to be used as a conveyance upon public streets or highways, and includes self-propelled and non-self-propelled vehicles. Recreational vehicles include motor homes, camper trailers, truck campers, 5<sup>th</sup> wheels and tent trailers.

#### 4. Regulation of Permit

- a) The following criteria shall apply where recreational vehicles are proposed as residential units on titled vacant lots:

- i) Permits shall be applied for on annual basis. New applications (Form A) will be required each year and shall be subject to the permit fee of \$1,200. Permit will be valid from May 1 to April 30.
- ii) One recreational vehicle shall be allowed per titled lot.
- iii) Prior to issuance of a permit for a recreational vehicle, the following is required:
  - a) a power connection is required on the lot. Except in an emergency, operation of generators is prohibited.
  - b) the lot will be required to have a holding tank in the ground which has been approved and inspected by health inspector and/or Regional Health Authority.
  - c) Recreational vehicles must be well maintained and in good condition.
- b) The recreational vehicle shall be accessible and mobile at all times. Permanently securing a recreational vehicle on a lot is prohibited.
- c) The renting out of recreational vehicles is prohibited.
- d) Additions and /or structural alterations to recreational vehicles will not be allowed.
- e) Decks and sheds will be considered an accessory use and will require a development permit application to be submitted to the Resort Village.
- f) Setbacks shall be in accordance with the Zoning Bylaw.
- g) Permits must be obtained prior to the recreational vehicle's placement. Where a permit has been issued, it is required that the permit be physically visible from the exterior of the recreational vehicle.
- h) Owners of a titled lot may be exempt from the license fee provided Council has approved a development permit for the lot and have accepted supporting documentation that supports imminent development.

## **5. Penalties**

- a) Where the Designated Officer believes that a person has contravened any provision of this Bylaw, a Bylaw Violation Notice (Notice) will be served to such person (Owner):
  - i) either personally, or
  - ii) by mailing (physical and/or electronic), or
  - iii) leaving same at Owner's residential address.
- b) Such Notice shall be deemed to have been served (issued):
  - i) on the day of actual delivery if the Notice is served personally, left at Owner's residential address, or mailed electronically; or
  - ii) on the expiration of forty-eight hours if the Notice is mailed.
- c) The Notice shall be in such form as determined in Notice of Violation and shall state the section of the Bylaw which was contravened, and the amount which is provided in Schedule "A", that will be accepted by RVMB in lieu of prosecution.

## **6. Voluntary Payment**

- a) Upon payment of a Notice within seven (7) days from issuance, the Owner shall not be liable for prosecution for the contravention in respect to which the Notice was issued.
- b) An Owner, who has submitted a voluntary payment, may choose to attend a Council meeting to defend themselves against the allegation, and following consideration, Council may issue a refund at its discretion.
- c) Notwithstanding the provisions of Section 5 and 6, an Owner to whom a Notice has been issued, may exercise their right to defend any charge of committing a contravention of any of the provisions of this Bylaw.

## **7. Effective Date**

This Bylaw shall come into force and take effect on the day of final passing thereof.  
Bylaw 02-2021 is hereby repealed.

Introduced and read a first time this 29<sup>th</sup> day of January, 2023

Read a second time this 29<sup>th</sup> day of January, 2023

Read a third time and adopted this 29<sup>th</sup> day of January, 2023

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Mayor

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Administrator

*Certified true copy of  
Bylaw #01 – 2023 adopted  
by resolution of council  
At regular meeting held on  
This 29<sup>th</sup> day of January, 2023*

*Kayla Hauser, Administrator*

**RESORT VILLAGE OF MELVILLE BEACH**

**FORM "A" - Permit Application for Recreational Vehicle/Seasonal Trailer on Vacant Lot**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Civic Address & Lot/Block and Plan Number: \_\_\_\_\_

\$1,200.00 Permit fee (due upon submission of permit) payable to the R.V. of Melville Beach.

As a condition of the Permit, I agree to abide to the following requirements:

- 1) Permits shall be applied for on annual basis. (May 1 to April 30) New applications will be required each year and shall be subject to the permit fee of \$1,200.
- 2) One recreational vehicle shall be allowed per titled lot.
- 3) Prior to issuance of a permit for a recreational vehicle, the following is required:
  - a power connection is required on the lot. Except in an emergency, operation of generators is prohibited.
  - the lot will be required to have a holding tank in the ground which has been approved and inspected by health inspector and/or Regional Health Authority.
  - recreational vehicle must be well maintained and in good condition.
- 4) The recreational vehicle shall be accessible and mobile at all times. Permanently securing a recreational vehicle on a lot is prohibited.
- 5) The renting out of recreational vehicles is prohibited.
- 6) Additions and /or structural alterations to recreational vehicles will not be allowed.
- 7) Decks and sheds will be considered an accessory use and will require a development permit application to be submitted to the Resort Village.
- 8) Setbacks shall be in accordance with the Zoning Bylaw.
- 9) Permits must be obtained prior to the recreational vehicle's placement. Where a permit has been issued, it is required that the permit be physically visible from the exterior of the recreational vehicle.

- 10) Owners of a titled lot may be exempt from the license fee provided Council has approved a development permit for the lot and have accepted supporting documentation that supports imminent development.

**Applicants Signature:**

**Date:**

**Approved By:**

**Date:**

**RESORT VILLAGE OF MELVILLE BEACH**

**SCHEDULE "A" – Bylaw No. 01 - 2023**

**FINES AND VOLUNTARY PAYMENT**

**OFFENCE  
AMOUNT  
\$500.00**

To avoid future fines, any non-permitted recreational vehicles must be permanently removed from the property within 48hours of the violation unless otherwise agreed by Council.

**RESORT VILLAGE OF MELVILLE BEACH**

**SCHEDULE "B" – Bylaw No. 01 - 2023**

**PERMIT**

**RESORT VILLAGE OF MELVILLE BEACH  
RECREATIONAL VEHICLE PERMIT**

**DATE OF APPROVAL:**

**ISSUED TO:**

**ADDRESS:**

**VALID FROM MAY 1, 20      TO APRIL 30, 20**

**PERMIT ISSUED BY:**

**SIGNATURE OF ISSUER:**

**Permit issued under the Authority of Bylaw No. 01/2023 KNOWN AS THE RECREATIONAL VEHICLE ON  
VACANT LOT Bylaw**